

**RFP #12-0002 (Renewals & Limited Offers) Final Available Caseload Units**  
**March 4, 2015**

IDS is seeking offers from a sufficient number of attorneys to cover the expected caseload, including conflict cases and court schedules. This RFP solicits offers in approximate 20% units of annual billable attorney time based on an assumption that attorneys bill an average of 1,800 hours per year. Thus, based on IDS' existing case and cost data, each caseload unit represents an estimated 360 annual billable hours. The estimate of 360 annual billable hours is based on statewide averages, and the precise amount of time required by each unit will depend on the actual case assignments and the efficiency of the courts and contractor. Offerors should be aware that there could be significant variation in the amount of time required to resolve specific caseload units.

In counties or districts in which the expected caseload is insufficient to allow for full 20% units in some or all contract categories, IDS may seek offers in half units, with a corresponding reduction in the caseload and compensation. Offers for fractions of units will not be accepted, unless specifically requested in this RFP.

A total of 11 units (or 18%) were not renewed, but IDS has chosen reduce the number of available units in various counties and contract categories due to lower than projected caseloads. This RFP solicits the following caseload unit offers:

<b>Contract Category</b>	<b>County(ies)</b>	<b># Units Available</b>	<b>Expected Range of Dispositions (Annually per Unit)</b>	<b>Minimum Number of Attorneys</b>
Adult Misdemeanor Cases	Caswell	0	102 to 124	0
	Person	0	102 to 124	0
	Alamance	0	102 to 124	0
	Orange	0	102 to 124	0
	Chatham	0.5	102 to 124	1
Adult Low-Level Felony Cases	Caswell	0.5	56 to 68	1
	Person	3.5	56 to 68	2
	Alamance	1	56 to 68	1
	Orange & Chatham	0.5	56 to 68	1
Adult High-Level Felony Cases	Caswell & Person	2 half units	21 to 25	2
	Alamance	2 half units	21 to 25	2
	Orange & Chatham	0	21 to 25	0

**NOTE:** The number of units that are actually contracted may be slightly different than the number of units provided above due to changes in projected caseloads and dispositions based on more recent data. In addition, due to the reclassification of many Class 3 misdemeanors committed on or after December 1, 2013 as "fine only" offenses, IDS may be seeking offers for fewer misdemeanor units than prior caseload data suggests would be necessary.

**NOTE:** No offeror shall be awarded contracts for more than five caseload units per participating attorney, including all contracts in all counties.

This RFP also solicits the following per session offers:

<b>Contract Category</b>	<b>County</b>	<b>Frequency of Sessions</b>	<b>Minimum Number of Attorneys</b>
Adult Drug Treatment Court	Orange	1 per month	1
Mental Health Treatment Court	Chatham	2 per month	1
Truancy Court	Chatham	1 per month	1